

BRINGTON & MOLESWORTH PARISH COUNCIL

CHAIRMAN: Chris Palmann

Clerk to the Council: -
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29 October 2021

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Thursday 4 November 2021 at 7.15pm at Brington Church**

to deal with the following business:

Public and Press are invited to attend

Due to COVID restrictions places are limited so book your place by contacting
clerk@bringtonandmolesworthparishcouncil.co.uk

NOTICE and AGENDA

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

2021/22

11/148 To Receive Apologies and Reasons for Non Attendance

11/149 Declarations of Interests for Members (Disclosable Pecuniary Interests)

11/150 To Receive and Approve the Parish Council Meeting Minutes 7 October 2021

11/151 Matters Arising from those Minutes (and not being dealt with elsewhere in this Agenda)

11/152 County and District Councillors reports

11/153 A Neighbourhood Plan for Brington & Molesworth, Draft structure of the Neighbourhood Plan and Examples from Section 6 of the draft plan circulated prior to the meeting, report by Cllr T Walmsley

11/154 Flood Action Group for Brington & Molesworth

PROPOSAL: To consider Constitution for 'The Brington & Molesworth Flood Action Group' (this item brought forward from Sep PC), by Councillors Ted Walmsley and Gary Rule

To note the Summary of the Charles Krolik-Root meeting on Flood Action Groups, update

11/155 Planning and Tree Works Applications

To consider New Planning application received from HDC

11/155.1 We wish to install secondary glazing to 9 windows in the property, along with a wood burner which would have a flue which would be visible externally. For further details, please refer to the Design, Access and Heritage Statement and the drawings included with the application.

Site Address: Chequers And Brookfield Cottage High Street Molesworth Reference:

21/02225/LBC – comments by 5th Nov ok

To consider Consultation on Landscape and Townscape

11/155.2 To note consultation and consider if PC response is required on: **Landscape and Townscape SPD: Consultation Draft 2021** will be available for you to view and comment between the following dates: Start date: 15/10/21 13:00 End date: 10/12/21 23:5
<https://consult.huntingdonshire.gov.uk/kse/event/36533>

To note the complaints re planning system submitted to HDC, no response received yet

11/155.3 BMPC letter of complaint sent to HDC Managing Director Mrs Joanne Lancaster. The receipt of which was acknowledged on 13 October. HDC advised that BMPC will have a response by Friday 22 October. To date no reply received.

From previous meetings:

11/155.4 To note that this planning consultation went to Development Management Committee Meeting on 20th Sep and was approved by HDC: 20/02537/FUL - Erection of 2 no Dwellings: - 2no 4 bed dwellings (semi-detached) - Land South West Of Harrowden High Street Brington

The bus shelter issue.

HDC case officer and Resident's letter received.

Variation of condition 2 (Plans) for 19/01743/FUL to make an amendment to the proposed site plan and to both of the detached houses. Unit 1 will be made 1m deeper and Unit 2 will be changed to the same house type as Unit 1. The single garages have also been changed to double garages. Site Address: Land South West Of Harrowden High Street Brington Reference: 20/02131/S73 –

HDC case officer emailed on 21 Oct re the latest consultation response from the LLFA regarding the above application. Given the Parish Council's response of 20 September and as the LLFA has no objections in principle to this application HDC are seeking BMPC confirmation that the Parish Council no longer formally objects to the application.

PROPOSAL: To consider to withdraw their objection. Suggest to continue to ask for a maintenance scheme planning condition as in our last letter:

Suggested SuDs Planning Condition

For this condition to be discharged, BMPC would request that HDC Development, incorporate a SuDs planning condition to ensure that the final approved SuDs strategy highlights an implementation procedure before first occupation and a further ten-year SuDs maintenance procedure to ensure the strategy is maintained.

11/155.5 Final report on 20/02309/FUL | Erection of steel portal framed hay and straw storage building including open-sided element for storing and drying crops | Land On The West Side Of High Street Brington has not been completed yet, but he reaffirmed it will be rejected on a number of conditions. *It is believed that it is the permitted development barn from 2019 only.*

11/155.6 Work is between Brynintune and Hill Place, Brington - Ref: 00357948 - To note that The CCC Local Lead Flood Team are actively looking at the drain issue next to Brynintune (July 2021). *The drain has been filled in. It was also reported to CCC Flood team and CCC Cllr IG*

11/155.7 Future of base at RAF Molesworth. Clive R Wood, Squadron Leader, Royal Air Force Commander, RAF Alconbury/ Molesworth would be delighted to attend future Parish Council Meetings to discuss any issues that impact the village and RAF Molesworth. –*Cllr C Palmann agreed to chase re the meeting.*

11/156 Finance – Budget Reports

11/156.1 To note

- **Cashbook and Bank Balances to 24 Oct 2021**

As on 24 Oct 21			
Brington & Molesworth PC:			
Business Money Manager a/c incl CIL			£1,828.87
Community a/c			£2,000.00
		Total	£3,828.87
As on 24 Oct 21			
Brington & Molesworth PC MUGA:			
Community a/c			372.78
Business Money Manager a/c			1589.86
		Total	1962.64

- **Bank Reconciliation to 24 Oct 21**
- **Income against Expenditure to 24 Oct 2021**

11/156.2 To Consider Draft Budget and Precept proposals for 2022/23 - Precept Request 2022/23 - Brington & Molesworth – notification received from HDC, submission deadline 17 Dec 2021.

11/156.3 Bus shelter – glass work quotes

11/156.4 Pensions scheme, NEST – DD set, the 1st installment will be made by 10 Nov 21

11/156.5 To Approve 4 November 2021 Payments for sanction:

Date	Cheque / Reference no.	Date chq cleared the PC a/c	Payee	Description	for acc purpose only	Receipts	Payments	Balance
Nov 21								
04/11/21	BACS		Wages	Wages incl PAYE Oct 21			£ 324.14	£25,509.90
04/11/21	BACS		NEST	pension contribution Employee and Employer Oct 2021			£ 27.30	£25,482.60
04/11/21	BACS		CAPALC	Cllr Training - Social Media 30 Sep 21			£ 45.00	£25,437.60
04/11/21	BACS		Viking	Stationery: Cartridge set , paper, files divider, paper pockets			£ 102.06	£25,335.54
								£25,335.54
						£0.00	£ 498.50	

11/156.6 Internal Auditor report and advice, address the issues raised - To consider Donations Policy, Oct PC

11/156.7 To consider re-carving of the names on Brington and Molesworth War Memorial. Cllr C Palmann to report

11/157 CIL report as at 24 October 21:

PC about to receive £15,107.03 for the 19/01743/FUL

Date	Payee	Planning Ref No.	Description	Receipt	Balance	Expenditure NET	Committed Expenditure	
28/04/2015	HDC		CIL Apr15/Sep15	£ 4,666.26				Reported in CIL report due 31st Dec 2016
27/10/2015	HDC		CIL Oct15/Mar16	£ 9,332.51				Reported in CIL report due 31st Dec 2016
26/04/2016	HDC		CIL Apr16/Sep16	£ 5,935.77				Reported in CIL report due 31st Dec 2017
			Total:		£ 19,934.54	£ 3,000.00		Spent Dec 18 - Contribution towards school project
			as at 31 Dec 18		£ 16,934.54			
			As at 4 Apr 19		£ 16,934.54	£1,500.00		Apr 19: Contribution to St Leonard's Day care Pre-School re replacing the playground flooring
06/02/2020					£ 15,434.54	£ 1,899.67		Feb 20: The Pond Area project
			As at 31 Mar 2020		£ 13,534.87			
01/10/2020					£ 13,534.87	£5,760.00		Community Heartbeat x 2 Defibrillators
10/12/2020					£ 7,774.87	£5,000.00		Lap tops for kids Primary School - The Grant payment now made
			As at 31 Mar 2021		£ 2,774.87			
2021/2022								
	HDC		CIL Oct 20 to Mar 21	£ 8,867.82	£ 11,642.69			Funds receipt date to be confirmed after Apr accounts are reconciled
07/07/2021					£ 9,120.69	£ 2,522.00		Messagema ker Displays - Vehicle Activated Speed sign x 1 (Gross £3,025.40 of which £504.40 VAT - PC will claim that back)

11/158 Website - The domain bringtonandmolesworthparishcouncil.com – Domain cost investigated, information sent to Cllrs, verbal report by Cllr S Foulds

11/159 To Review the PC Standing Orders and Code of Conduct

New Code of Conduct 2021 Guidance received from CAPALC in July 2021

The Local Government Association have published supporting guidance which is aimed to help understanding and consistency of approach towards the new model code of conduct. The code, together with the guidance, has been designed to protect our democratic role, encourage good conduct, and safeguard the public's trust and confidence in the role of councillor in local government.

<https://www.local.gov.uk/publications/local-government-association-model-councillor-code-conduct-2020>

11/160 To Review Assets Register, Risk Assessment and Management Policy and Risk Register for 2021.22

Addition to Assets: Messagemaker Displays - Vehicle Activated Speed sign x 1 Gross £3,026.40 of which £504.40 VAT. A new schedule attached confirming the addition of this asset. This has incurred no additional premium.

11/161 To discuss monthly input for the local magazine, verbal update on the articles on both villages in Hunts Post, Cllr A Claridge

11/162 M.U.G.A and its legal status (matter brought up by Internal Auditor)

11/163 Highways and Maintenance

LHI: Confirmation from the Local Highways officer received that the submission of Brington and Molesworth PC application for the year 22/23 round of LHI's been received. It was confirmed the receipt of the documents and are now saved accordingly. BMPC will hear from CCC in due course during the feasibility stage.

11/163.1 To consider the Risk Assessment for the traffic calming already installed in Brington

11/164 Footpaths and Bridleways

Footpath between Ba'a Komi and Stars Hollow, High Street, Brington. PE28 5AE where pedestrians are not able to access the full width of the footpath – no feedback from CCC

11/165 The defibrillators, update by Cllr G Rule

11/166 Training: view and book training via www.bookwhen.com/capalc

11/167 Her Majesty The Queen will celebrate a Platinum Jubilee. PC consider planting a tree.

11/168 Venue for the PC Meetings in 2021/22

11/169 Correspondence

11/169.1 TING, Cambridgeshire & Peterborough Combined Authority's new on-demand bus service for rural communities across the western part of Huntingdonshire, goes into live on Monday (25 October).

How to book a trip:

[Download the Ting App \(iOS\)](#)

[Download the Ting App \(Android\)](#)

Or call their local call centre on 01223 433 255 which Our call centre is open 7am-7pm Monday-Friday and 8am-6pm Saturday. Please note that the call centre is closed on Bank Holiday Mondays.

11/169.2 Cambridgeshire County Council - Climate Change Strategy Webinar.

CCC is in the process of refreshing their Climate Change and Environment Strategy and Action Plan. As part of this process, CCC would like to invite Parish Council to a webinar on Thursday 11th November between 12:00 – 13:00 to hear about CCC ambitions and give an opportunity to ask us any questions. Details circulated to Councillors.

11/170 Councillors' questions/Items for information only

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

11/171 Date of the next meeting: Thu 2 December 2021 at 7.15pm at Brington Church

Signed (Clerk) *Ramune Mimiene*

Date: 29 October 2021