

BRINGTON & MOLESWORTH PARISH COUNCIL

CHAIRMAN: Chris Palmann

Clerk to the Council: -
Ms Ramune Mimiene
8 Bernard Road
Brampton
Huntingdon
PE28 4RW

clerk@bringtonandmolesworthparishcouncil.co.uk
www.bringtonandmolesworthparishcouncil.co.uk

26 November 2021

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Thursday 2 December 2021 at 7.15pm** at **Molesworth Village Hall**

to deal with the following business:

Public and Press are invited to attend

Due to COVID restrictions places are limited so book your place by contacting
[**clerk@bringtonandmolesworthparishcouncil.co.uk**](mailto:clerk@bringtonandmolesworthparishcouncil.co.uk)

NOTICE and AGENDA

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

2021/22

12/172 To Receive Apologies and Reasons for Non Attendance

12/173 Declarations of Interests for Members (Disclosable Pecuniary Interests)

Councillors are asked to check their DPIs on HDC website by using this link -

<http://applications.huntingdonshire.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13693>

12/174 To Receive and Approve the Parish Council Meeting Minutes 4 November 2021

12/175 Matters Arising from those Minutes (and not being dealt with elsewhere in this Agenda)

12/176 NALC legal update: managing Covid this winter

NALC took the opportunity to remind Parish Council of the corporate NALC [guidance](#) issued in July further to Covid restrictions being lifted.

At this stage there is no indication that the government plans to introduce or reintroduce any preventative measures. Bearing in mind remote meetings are not permitted in England unlike last winter, councils looking to take practical steps to respond to rising cases might wish to approve reasons for absence (within the relevant six month period) for councillors who do not wish to attend meetings because of their Covid concerns. Councils can ask meeting attendees to wear masks but cannot compel mask wearing. They could implement social distancing measures in offices and for meetings if they have not already done so. Councils can enable staff, including the clerk, to attend meetings remotely.

12/177 County and District Councillors reports

12/178 A Neighbourhood Plan for Brington & Molesworth, meeting with HDC Planning Policy Officer set for Thu 24th Nov, feedback

12/179 Flood Action Group for Brington & Molesworth, update by Councillors Ted Walmsley and Gary Rule

12/180 Planning and Tree Works Applications

To consider New Planning application received from HDC

12/180.1 Cladding of existing garage in wooden feather board and to repair roof with existing pan tiles. Site Address: Peacock Cottage Church Road Molesworth. Reference: 21/02332/HHFUL – received 17 Nov 21, comments back to HDC by 8 Dec 2021

12/180.2 To consider Consultation on Landscape and Townscape

To note consultation and consider if PC response is required on: **Landscape and Townscape SPD: Consultation Draft 2021** will be available for you to view and comment between the following dates: Start date: 15/10/21 13:00 End date: 10/12/21 23:5

<https://consult.huntingdonshire.gov.uk/kse/event/36533>

12/180.3 BMPC letter of complaint sent to HDC Managing Director Mrs Joanne Lancaster. –

The reply from the managing director Joanne Lancaster to PC complaint received on Fri 5 Nov 2021.

A letter in response, as there is no information within the email which explains how the decision was made i.e. how the Members reviewed each of BMPC planning points, was sent back to HDC on 23 Nov 21.

From previous meetings:

12/180.4 To note that this planning consultation went to Development Management Committee Meeting on 20th Sep and was approved by HDC: 20/02537/FUL - Erection of 2 no Dwellings: - 2no 4 bed dwellings (semi-detached) - Land South West Of Harrowden High Street Brington

The bus shelter issue.

12/180.5 Work is between Brynintune and Hill Place, Brington - Ref: 00357948 - To note that The CCC Local Lead Flood Team are actively looking at the drain issue next to Brynintune (July 2021). *The drain has been filled in. It was also reported to CCC Flood team and CCC Cllr IG*

12/180.6 Future of base at RAF Molesworth. Clive R Wood, Squadron Leader, Royal Air Force Commander, RAF Alconbury/ Molesworth would be delighted to attend future Parish Council Meetings to discuss any issues that impact the village and RAF Molesworth. –*Cllr C Palmann agreed to chase re the meeting.*

12/181 Finance – Budget Reports

12/181.1 To note Budget Reports:

- Cashbook and Bank Balances to 24 Nov 2021
- Bank Reconciliation to 24 Nov 21
- Income against Expenditure to 24 Nov 2021

12/181.2 PROPOSAL: The Invoice from the Molesworth Village Hall received higher than approved by BPC before, therefore this item is brought back to the Dec meeting Agenda. To consider paying the Invoice received from the Molesworth Village hall for the Village Hall Roof Repairs.

The quote from the Village Hall dated 26 Aug 2021 was for £3,200.00 + Boards + VAT.

The Invoice received is for £5,520.00 of which VAT is £920.00 leaving NET figure of £4,600.00

12/181.3 To consider Clerk's overtime worked

12/181.4 To Approve Budget and Precept proposals for 2022/23

This budget proposal is recommended for 2022-23 subject to:

- Discussion and agreement at Council meeting in December 2021, and
- Information from Huntingdonshire District Council (HDC) on the number of properties to be used to determine the parish Precept for a Band-D equivalent^[2] property in the parish.

^[2] HDC calculates the number of “**Band-D-equivalent**” properties in the BM parish area.

- The use of the “band-D-equivalent” numbers is calculated using a formula which adjusts for the mix of Council Tax bands within the parish boundary.
- The use of calculations based on Band-D-equivalent property numbers enables a fair comparison between years and between authorities.

The budget must be agreed by the full Council before the Precept request can be made.

- This year the Precept request must reach HDC no later than 17th December 2021.

[1] Parish **Precept** is the sum requested, and if approved, collected on behalf of PC by HDC as part of the overall Council Tax bill in March/April 2022.

- The PC Precept in 2021-22 was approx. 6% of the Total Council Tax bill from HDC
- The Precept provides the vast majority of the income needed to run services delivered by the Parish and to support projects prioritised as part of village maintenance and improvement.

[1] HDC calculates the number of “**Band-D-equivalent**” properties in the parish area.

- The use of the “band-D-equivalent” numbers is calculated using a formula which adjusts for the mix of Council Tax bands within the parish boundary.
- The use of calculations based on Band-D-equivalent property numbers enables a fair comparison between years and between authorities.

In years where a relatively large number of new housing is being built the number of Band-D-equivalent properties can increase significantly. This reduces the amount of the Precept to be contributed by an individual dwelling house spreading the payment of the parish precept total over a significantly large number of properties.

From last year: Council Tax – Precept 2021/22

Notified Precept of:	£9,144
Tax Base for Area (Equated number of Band D Properties)	179
Band D Charge (to cover Local Council Precept)	£51.08

12/181.5 Bus shelter – glass work quotes

12/181.6 Pensions scheme, NEST

12/181.7 Parish Santa Presents - budget check

Parish children aged 0-11 who will be eligible for a gift from Santa on the tractor.

So far numbers are approaching 55-60 children, based on current prices a selection box, book and Xmas pencil set is coming in at £3.00.

12/181.8 To Approve 2 December 2021 **Payments for Sanction:**

Date	Cheque / Reference no.	Date chq cleared the PC a/c	Payee	Description	for acc purpose only	Receipts	Payments	Balance
Dec 2021								
02/12/21	BACS		Wages	Wages incl PAYE Nov 21			£ 324.14	£25,011.40
02/12/21				Pensions Contributions Employee and Employer Nov 2021			£ 27.30	£24,984.10
02/12/21	BACS		NEST				£ 17.00	£24,967.10
02/12/21	BACS		Expenses	Expenses Oct 21			£ 17.00	£24,950.10
02/12/21	BACS		Expenses	Expenses Nov 21			£ 303.17	£24,646.93
02/12/21	BACS		HDC	Litter Bin emptying 2021.22			£ 445.48	£24,201.45
02/12/21	BACS		HJ Horticulture Ltd	Trimming the hedge at MG (£213.24) and Hedge in Brington (£158.00)			£ 1,427.04	£22,774.41
02/12/21	BACS		HJ Horticulture Ltd	Mowing the grass at MG x 8, verges around Molesworth x 3, verges around Brington x 3			£ 5,520.00	£17,254.41
02/12/21	BACS		The Flat Roofing Company	Molesworth Village Hall Roof				£17,254.41
						£0.00	£8,081.13	

- In years where a relatively large number of new housing is being built the number of Band-D-equivalent properties can increase significantly. This reduces the amount of the Precept to be contributed by an individual dwelling house spreading the payment of the parish precept total over a significantly large number of properties.

12/181.9 Internal Auditor report and advice, address the issues raised - To consider Donations Policy

12/181.10 To consider re-carving of the names on Brington and Molesworth War Memorial, Cllr C Palmann to report

12/182 CIL report to HDC for the Financial year from 1 April 2020 to 31 Mar 2021:

To approve the CIL report for the period of 1 Apr 2020 to 31 Mar 2021.

Date	Payee	Planning Ref No.	Description	Receipt	Balance	Expenditure	Committed Expenditure
2020/2021			As at 1 April 2020		£ 13,534.87		
01/10/2020					£ 13,534.87	£ 5,760.00	Community Heartbeat x 2 Defibrillators
10/12/2020					£ 7,774.87	£ 5,000.00	Lap tops for kids Primary School - The Grant payment now made
			As at 31 Mar 2021		£ 2,774.87		

CIL report as at 24 November 21:

Date	Payee	Planning Ref No.	Description	Receipt	Balance	Expenditure	Committed Expenditure
28/04/2015	HDC		CIL Apr15/Sep15	£ 4,666.26			Reported in CIL report due 31st Dec 2016
27/10/2015	HDC		CIL Oct15/Mar16	£ 9,332.51			Reported in CIL report due 31st Dec 2016
26/04/2016	HDC		CIL Apr16/Sep16	£ 5,935.77			Reported in CIL report due 31st Dec 2017
			Total:		£ 19,934.54	£ 3,000.00	Spent Dec 18 - Contribution towards school project
			as at 31 Dec 18		£ 16,934.54		
			As at 4 Apr 19		£ 16,934.54	£ 1,500.00	Apr 19: Contribution to St Leonard's Day care Pre-School re replacing the playground flooring
06/02/2020			As at 31 Mar 2020		£ 15,434.54	£ 1,899.67	Feb 20: The Pond Area project
			As at 1 April 2020		£ 13,534.87		
01/10/2020					£ 13,534.87	£ 5,760.00	Community Heartbeat x 2 Defibrillators
10/12/2020					£ 7,774.87	£ 5,000.00	Lap tops for kids Primary School - The Grant payment now made
			As at 31 Mar 2021		£ 2,774.87		
2021/2022							
	HDC		CIL Oct 20 to Mar 21	£ 8,867.82	£ 11,642.69		Funds of £8,867.82 received in Apr 21
07/07/2021					£ 8,616.29	£ 3,026.40	Messagemaker Displays - Vehicle Activated Speed sign x 1 (Gross £3,026.40 of which £504.40 VAT - PC will claim that back) NET 2,522.00
				£15,107.03	£ 23,723.32		Funds of £15,107.03 Received Oct 2021
					£ 19,123.32	£ 4,600.00	Molesworth VH Roof repairs - GROSS £5,520.00
					£ 16,601.32	£ 2,522.00	2nd Display

Application of CIL by local councils:

59C. A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- (b) anything else that is concerned with addressing the demands that development places on an area.

12/183 Website - The domain bringtonandmolesworthparishcouncil.com – Domain cost investigated, information sent to Cllrs, verbal report by Cllr S Foulds

12/184 To Review the PC Standing Orders and Code of Conduct

12/185 To Review Assets Register, Risk Assessment and Management Policy and Risk Register for 2021.22. To approve the completed Register, Brington Assets now finalised, Cllrs G Rule and S Foulds

12/186 To discuss monthly input for the local magazine, verbal update on the articles on both villages in Hunts Post, Cllr A Claridge

12/187 M.U.G.A and its legal status (matter brought up by Internal Auditor)

The Parish Council bought the land the MUGA sits on for £2000 back in November 2005, which confirms the legal ownership. Cllr S Foulds agreed to make enquiries and find out BMPC legal responsibilities in relation to annual safety inspection by ROSPA.

12/188 Highways and Maintenance

Cllr S Foulds noted that the SAM is operational again: the replacement keys for the SAM received and the battery was swapped. Cllr S Foulds downloaded the most recent data which was circulated to PC.

PROPOSAL: MVAS results so far show that Manor Farm (Telephone Box) report noted that 36.2% of all vehicles were breaking the speed limit (27th July to 10th August). **Highest speed 49.5MPH.** 154 vehicles were speeding at school pickup time i.e. 3pm & 5pm between 30 & 50mph. (I note it was school hols). A further 83 vehicles speeding at morning drop-off.

Now that we have eight (plus four to be) new homes, most with school children and further school children walking into the village from Hill Estate, I would propose that serious consideration is given to purchasing a second MVAR for the Manor Farm post. We must do all we can to get the speeding reduced.

We cannot be sure that we will get the go ahead on the CCC traffic calming, so spending some CIL monies on a speed deduction device makes good sense. Cllr G Rule suggests that the new unit is purchased with solar panel and a further solar panel is purchased for the school MVAR.

To consider publishing the results (example of Traffic Overview from Tue Jul 27 2021 to Tue Aug 10 2021 circulated to PC), possibly on a monthly basis, Cllr G Rule

12/189 To consider the Risk Assessment for the traffic calming already installed in Brington, Cllr S Foulds

12/190 Footpaths and Bridleways

Footpath between Ba'a Komi and Stars Hollow, High Street, Brington. PE28 5AE where pedestrians are not able to access the full width of the footpath – no feedback from CCC

12/191 The defibrillators, update by Cllr G Rule

12/192 Training: view and book training via www.bookwhen.com/capalc

Clerk attend the monthly CAPALC drop-in session in Nov and issued a report which was circulated to the Council. Useful links:

<https://www.local.gov.uk/personal-safety>

<https://www.local.gov.uk/councillors-guide-handling-intimidation>

<https://www.remploy.co.uk/employers/resources/z-disabilities/mental-health#:~:text=Remploy%20run%20the%20Government%E2%80%99s%20flagship%20Access%20to%20Work,their%20jobs%20because%20of%20their%20mental%20health%20conditions>

12/193 Her Majesty The Queen will celebrate a Platinum Jubilee.

12/194 Venue and dates for the PC Meetings in 2021/22 – January, February, March 2022

12/195 Correspondence

1. CCC shared with BMPC the Road Safety Education Newsletter “Way to Go”
<http://www.cambridgeshire.gov.uk/roadsafety>
2. FREE PLACES FOR CHILDREN AT CHRISTMAS HOLIDAY SCHEMES IN CAMBRIDGESHIRE

CCC has ongoing funding from the Department for Education to enable families, who receive free school meals due to the benefits they receive, to book free places at a local holiday scheme this Christmas. An eligible child will be entitled to up to 16 hours for free at a participating holiday scheme. A nutritious meal is also provided as part of the programme and children and young people will have much needed social contact and opportunities to engage in physical activity. Parents can book places directly with participating holiday schemes, more information can be found at www.cambridgeshire.gov.uk/haf

3. **A14 eastbound junctions 13 (Thrapston) to 21 (Brampton Hut)**

National Highways have informed us that they will carrying out essential maintenance work to replace the drainage on the A14 eastbound between junctions 13 and 21.

They expect to complete this work over approximately **2 months** from **Thursday 29**

November to Friday 4 February on weeknights only, between **8pm to 6am**, subject to weather

conditions. No work will be carried out over the Christmas / New Year period, between Tuesday 21 December to Tuesday 4 January 2022.

4. Communication with HDC: Monday 22nd Nov is OK for me from 10am onwards. Cllr Ted Walmsley I understand is also available that Monday morning. We could arrange a quick walk / drive by of the two villages, if you are not familiar.
5. Support available, you can contact Anglian Water to request any of the above resources by:
Emailing partnerships@anglianwater.co.uk,
Completing a [Online Form](#) or
Calling 07971579839
6. Way 2 Go (Winter) - Revised Version service and resources -
<http://www.cambridgeshire.gov.uk/roadsafety>

12/196 Councillors' questions/items for information only

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

12/197 Date of the next meeting: To confirm January 2022 meeting date and venue: Thu 6 January or Thu 13 January at 7.15pm

Signed (Clerk) *Ramune Mimiene*

Date: 26 November 2021