

BRINGTON & MOLESWORTH PARISH COUNCIL

CHAIRMAN: Chris Palmann

Clerk to the Council: -
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11 February 2022

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 16th February 2022 at 7.15pm** at Brington Church

to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

2021/22

02/222 To Receive Apologies and Reasons for Non Attendance

02/223 Declarations of Interests for Members (Disclosable Pecuniary Interests)

02/224 To Receive and Approve the Parish Council Meeting Minutes 13 January 2022

02/225 Matters Arising from those Minutes (and not being dealt with elsewhere in this Agenda)

02/226 NALC legal update: managing Covid this winter

From 27 January 2022 there are no requirement to wear face coverings in public indoor spaces. Although face coverings will no longer be mandated, people are still advised to wear them in enclosed or crowded spaces, particularly when meeting strangers. The end of the government advice on home working has immediate effect and local (parish and town) councils are free to permit staff to continue to work from home. Councils concerned about an increase or prevalence in Covid cases can ask for face coverings to be worn by councillors, staff and members of the public attending council meetings, but they cannot insist. This update has also been added to [dedicated coronavirus webpage](#).

02/227 County and District Councillors reports

02/228 The next Parish Council Elections are on 05 May 2022, with applications by prospective Councillors to be submitted to HDC offices by 4pm 05 April 2022.

02/229 A Neighbourhood Plan for Brington & Molesworth, update by Cllrs Ted Walmsley and Gary Rule

Proposal: To accept the quote to create a dedicated Neighbourhood Plan website. This will be covered by NP Grant funds. To consider payment method if Grant funds not received in time.

02/230 Flood Action Group for Brington & Molesworth, update by Councillors Ted Walmsley and Gary Rule

Water Level Telemetry – Brington, Locations were confirmed by Cllr G Rule to CCC:

- Brington - The stream next to White Cottage and the Village Water Pump – Church Lane / High Street, Brington (What 3 words: logs.composed.captions) would be the best location.
- Molesworth - A second monitor suggests near to the Cross Keys pub, another significant flood area (What 3 words: warnings.financial.dried).

02/231 Planning and Tree Works Applications

02/231.1 To consider New Planning application received from HDC

02/231.1.1 Application for the approval of reserved matters for the construction of a two storey office accommodation building, associated car parking and associated development including plant and machinery pursuant to conditions 1, 7, 8, 9, 11, 12, 13, 14, 16 and 17 ref 19/02509/OUT Site Address: Mast South West Of Building 401 RAF Molesworth High Street Reference:

22/00011/REM – received 28th Jan, comments by 18th Feb

To consider the Surface water review, Cllr G Rule

02/231.1.2 T1 - Ash, ganoderma resinacium bracket encompass the base - Fell. T2 - White willow, current height is approx 17m, reduce in height to approx 10m and leave a radial canopy of 4m, reduced from 7m. Site Address: The Cross Keys High Street Molesworth Reference:

22/00057/TREE - application to carry out work on a Tree Preservation Order Tree(s) – received 25th Jan, planning recommendations by 15th Feb, sought extension till after Feb meeting

02/231.3 BMPC letter of complaint sent to HDC Managing Director Mrs Joanne Lancaster. – further reply received which PC still consider unsatisfactory.

02/231.2 From previous meetings:

02/231.2.1 Tree removal. 20/02537/FUL | Erection of 2 no Dwellings: - 2no 4 bed dwellings (semi-detached) | Land South West Of Harrowden High Street Brington - trees have been chopped down / removed from outside this proposed development, email sent to HDC and CCC

02/231.2.2 20/02537/FUL - Erection of 2 no Dwellings: - 2no 4 bed dwellings (semi-detached) - Land South West Of Harrowden High Street Brington

The bus shelter issue.

02/231.2.3 Work is between Brynintune and Hill Place, Brington - Ref: 00357948 - To note that The CCC Local Lead Flood Team are actively looking at the drain issue next to Brynintune (July 2021). The drain has been filled in. It was also reported to CCC Flood team and CCC Cllr IG

02/231.2.4 Future of base at RAF Molesworth. Clive R Wood, Squadron Leader, Royal Air Force Commander, RAF Alconbury/ Molesworth would be delighted to attend future Parish Council Meetings to discuss any issues that impact the village and RAF Molesworth. –Cllr C Palmann agreed to chase re the meeting.

02/232 Finance – Budget Reports

02/232.1 TO NOTE THE PREREQUISITES FOR A PARISH COUNCIL TO EXERCISE “THE GENERAL POWER OF COMPETENCE” AND HOW THEY AFFECT PC

The General Power of Competence (GPC) was introduced by the Localism Act 2011 and took effect in February 2012. It gives councils the power to do anything an individual can do provided it is not prohibited by other legislation.

1. The council has resolved at a meeting of the council and each subsequent relevant annual meeting that it meets the conditions in paragraph 2.

2. (1) At the time a resolution under paragraph 1 is passed —

- (a) the number of members of the council that have been declared to be elected¹, whether at ordinary elections or at a by-election, is equal to or greater than two-thirds of the total number of members of the council;
- (b) the clerk to the parish council holds one of the specified qualifications [Clerk does] and
- (c) the clerk to the parish council has completed the relevant training, unless such training was required for the purpose of obtaining a qualification of a description mentioned in paragraph (b).
- (2) For the purposes of this paragraph “relevant training” means training—
- (a) in the exercise of the general power;
- (b) provided in accordance with the national training strategy for parish councils adopted by the National Association of Local Councils, as revised from time to time.

02/232.2 To note Budget Reports:

- **Bank Balances to 24 Jan 2022**

As on 24 Jan 22			
Brington & Molesworth PC:			
Business Money Manager a/c incl CIL			£1,605.26
Community a/c			£30,394.50
		Total	£31,999.76

- **Bank Reconciliation to 24 Jan 2022**
- **Income against Expenditure to 24 Jan 2022**

02/232.3 To review the number of PC bank accounts, report by Cllr G Rule

02/232.4 To note that the new Practitioners Guide (in preparation for audit 2021.22) is available on the NALC website: Joint Panel on Accountability and Governance (nalc.gov.uk)

02/232.5 To consider Clerk's overtime worked

02/232.6 Bus shelter – glass work temporary repair carried out thanks to Cllr G Rule

02/232.7 To consider a contribution to the Mums and Tots group, report by Cllr C Palmann

02/232.8 To consider a request for a contribution towards grass cutting in Brington Churchyard

02/232.9 To Approve 16 February 2022 Payments for Sanction:

Date	Cheque / Reference no.	Date chq cleared the PC a/c	Payee	Description	for acc purpose only	Receipts	Payments	Balance
Feb-22								
16/02/22	BACS		Wages	Wages incl PAYE Jan 22			£324.14	£31,663.62
16/02/22	DD		NEST	Pensions Employer and Employee			£27.30	£31,636.32
16/02/22	BACS		Expenses	Expenses			£ 17.00	£31,619.32
16/02/22	BACS		Molesworth VH	Hall Hire Jan 2022			£ 20.00	£31,599.32
This payment has already been made (approved at Jan PC)								
16/02/22	BACS		Stocksigns Ltd	2nd - MVAS Invoice			£ 4,350.00	£27,249.32
						£0.00	£4,738.44	

02/232.10 Internal Auditor report and advice for 2020.21, confirm that issues raised have been address

To consider Donations Policy – outstanding

¹ Note (1) In relation to declaring a person to be elected, see the Local Elections (Parishes and Communities) (England and Wales) Rules 2006 (S.I. 2006/3305), in particular, rules 14 and 50 of the Rules for Conduct of an Election of a Parish or community where the Poll is not taken together with Poll at another Election, and rules 14 and 50 of the Rules for Conduct of and Election of Councillors for a Parish or Community where the Poll is taken together with Poll at a relevant Election or Referendum.

The Insurers confirmed that there is a cover for breach of data protection under public liability. This is outlined on page 39 of the policy wording under section 11.

02/232.11 To consider re-carving of the names on Brington and Molesworth War Memorial, consider applying for funding via War Memorial Trust, Cllr C Palmann to report

02/233 CIL report

Date	Payee	Planning Ref No.	Description	Receipt	Balance	Expenditure	Committed Expenditure												
28/04/2015	HDC		CIL Apr15/Sep15	£ 4,666.26															
27/10/2015	HDC		CIL Oct15/Mar16	£ 9,332.51															
26/04/2016	HDC		CIL Apr16/Sep16	£ 5,935.77															
			Total:		£ 19,934.54	£ 3,000.00													
			as at 31 Dec 18		£ 16,934.54														
			As at 4 Apr 19		£ 16,934.54	£ 1,500.00													
06/02/2020			As at 31 Mar 2020		£ 15,434.54	£ 1,899.67													
			As at 1 April 2020		£ 13,534.87														
2020/2021					£ 13,534.87	£ 5,760.00													
01/10/2020					£ 7,774.87	£ 5,000.00													
10/12/2020					£ 2,774.87														
			As at 31 Mar 2021		£ 2,774.87														
2021/2022																			
	HDC		CIL Oct 20 to Mar 21	£ 8,867.82	£ 11,642.69														
					£ 8,616.29	£ 3,026.40													
07/07/2021					£ 15,107.03	£ 23,723.32													
						£ 22,723.32	£ 1,000.00												
						£ 17,203.32	£ 5,520.00												
						£ 12,853.32	£ 4,350.00												

PC submitted an application via HDC Strategic CIL Portion for the additional speed camera, awaiting feedback, report by Cllr G Rule.

02/234 Website - The domain bringtonandmolesworthparishcouncil.com Cllr S Foulds

Website updates.

PC were informed that the migration of Cloud Hosting server to PC fully optimised data centre is happening on 16th February 2022. tsoHost team confirmed that the advised downtime of 12 hours has been reduced, with the work now taking place during a maintenance window of 6 hours.

02/235 The New Code of Conduct has been pending due to HDC formal approval. To review and note Standing Orders and Code of Conduct for 2021.22

02/236 Monthly input for the local magazine, Cllr A Claridge

02/237 M.U.G.A and its legal status (matter brought up by Internal Auditor)

02/237.1 To note MUGA accounts balances as on 24 Jan 22 (next reconciliation will be carried out for the last Quarter - Jan, Feb and March)

As on 24 Jan 22			
Brington & Molesworth PC MUGA:			
Community a/c			364.78
Business Money Manager a/c			1589.89
		Total	1954.67

02/237.2 ROSPA – Risk Assessment to be carried out, to approve the quotation for £195.00 + VAT and carry out the inspection as soon as possible. Update by Cllr S Foulds.

02/238 Highways and Maintenance

1. Quotation and Pro-forma Invoice for the 2nd SAM (Solar Powered) plus Solar unit for existing sign received, it is on the Payments for Sanction list for tonight, report by Cllrs S Fould and G Rule
2. To approve the feasibility report issued by CCC and PC contribution of £3,000.00 towards the application for the Local Highway Improvement scheme to **Reduce the speed of vehicles**

entering Brington village at both the top and bottom of the village:

3. ESTIMATED CONSTRUCTION & OTHER COSTS	
Item	Estimated Cost
Staff Cost	£ 1,514.40
TRO	£ 1,000.00
Construction Cost (Inc. Traffic Management)	£ 11,683.92
Sub-Total	£ 14,198.32
10% Risk Contingency	£ 1,419.83
GRAND TOTAL	£ 15,618.15

Total Project Budget Required	£ 15,618.15
Applicant Contribution	£ 3,000.00 19.2 %
CCC Contribution applied for	£ 12,618.15
Estimated duration of project	9-12 months (commencing 1st April 2022)

The Panel meeting assessing BMPC LHI 2022/23 application is scheduled on Monday 28th February 2022. The panel meeting will be held virtually via Microsoft Teams. All information was circulated by HDC including the timetables for the LHI Panel Meeting. Attendance including the contact details of the of the two (maximum) representatives (name, email address and telephone number) need to be confirmed to Local.Projects@cambridgeshire.gov.uk – Cllr G Rule volunteered to prepare a 500 word report for the Local Highways Improvement

4. An update on the issues within Brington High Street and Hill Place - Local Highways officer confirmed that:

Arrange cleansing of the pipe from the High Street end of Church Lane to the open section midway down the lane. COMPLETION BY 07/02/22 – not done as at 13th Jan 22

Arrange cleansing of High Street gullies southward from Church Lane to the point where the system becomes an Anglian Water surface water sewer. COMPLETION BY 07/02/22 – not done as at 13th Jan 22

02/239 To consider the Risk Assessment for the traffic calming already installed in Brington, Cllr S Foulds

02/240 Footpaths and Bridleways

Footpath between Ba'a Komi and Stars Hollow, High Street, Brington. PE28 5AE where pedestrians are not able to access the full width of the footpath – no feedback from CCC

02/241 The defibrillators, update by Cllr G Rule

02/242 Training: view and book training via www.bookwhen.com/capalc

A new event - SLCC Regional Seminar -Wednesday 21st September 2022. 10am - 4pm. Doubletree by Hilton, Coventry. Clerk will attend.

Clerk attended SLCC branch meeting and CAPALC Drop-in session in Jan 2022.

Update on Clerk's training: Community Governance Course level 4 Year 2

02/243 Venue and dates for the PC Meetings in 2022

- 16th March 2022 at Molesworth Village Hall

To agree the dates for Annual Parish meeting/ Assembly and Annual Parish Council meeting following the elections in May 2022

02/244 Correspondence

Any concerns about speeding or any crime needs to be reported to the Neighbourhood Policing Team (NPT). There is no Police Liaison officers in Cambridgeshire.

[Huntingdon](#) | [Your area](#) | [Cambridgeshire](#) | [Cambridgeshire Constabulary \(cambs.police.uk\)](#)

Crimes can also be reported here [Report a crime | Cambridgeshire Constabulary \(cambs.police.uk\)](#)

County Council informed on the Proposed TTRO Molesworth Road, Old Weston 2.3.22 until 4.3.22

02/245 Councillors' questions/Items for information only

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

02/246 Date of the next meeting: To be confirmed, planned for Wed 16th March 2022 at 7.15pm at Molesworth VH

Signed (Clerk) *Ramune Mimiene*

Date: 11 February 2022