

BRINGTON & MOLESWORTH PARISH COUNCIL

CHAIRMAN: Chris Palmann

Clerk to the Council: -
Ms Ramune Mimiene
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13 April 2022

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 20 April 2022 at 7.15pm** at Brington Church

to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

2021/22

04/272 To Receive Apologies and Reasons for Non Attendance

04/273 Declarations of Interests for Members (Disclosable Pecuniary Interests)

04/274 To Receive and Approve the Parish Council Meeting Minutes 16 March 2022

04/275 Matters Arising from those Minutes (and not being dealt with elsewhere in this Agenda)

04/276 County and District Councillors reports

04/277 The next Parish Council Elections are on 05 May 2022

04/278 To adopt the Code of Conduct confirmed by Hunts DC (based on Local Government Association Model Code of Conduct) to come into effect from May 2022

04/279 A Neighbourhood Plan for Brington & Molesworth, update by Cllrs Ted Walmsley and Gary Rule

The NP website is now Live: www.broughtonmolesworth-pc.gov.uk

To discuss Hill Close

04/280 Flood Action Group for Brington & Molesworth, update by Councillors Ted Walmsley and Gary Rule

04/281 New Planning and Tree Works Applications

04/281.1 To consider New Planning application received from HDC

04/281.1.1 Adoption of the Landscape & Townscape SPD will be available for you to view between the following dates:

Start date: 29/03/22 18:00

End date: 01/07/22 18:00

Please select the following link to view this event:

<https://consult.huntingdonshire.gov.uk/kse/event/36857>

04/281.1.2 Single and two storey rear extension and two storey side extension. Including solar panels. Site Address: 1 Brookside High Street Molesworth Reference: 22/00654/HHFUL – received 5 April 2022, comments by 26 April 22

04/281.1.3 Approval of all reserved matters (Access, Appearance, Landscaping, Layout and Scale) from 19/02509/OUT Site Address: Mast South West Of Building 401 RAF Molesworth High Street Reference: 22/00194/REM – received 4 April 2022

04/281.2 From previous meetings:

04/281.2.1 RAF Molesworth planning matters, email from Hunts DC received in relation to two planning matters concerning a development at RAF Molesworth.

Following the approval of the Outline consent (ref. 19/02509/OUT - a two-storey office accommodation building (including entry facility, loading dock and warehousing) associated car parking and associated development including plant and machinery, substation and landscaping), the detailed designs (reserved matters) have now been submitted to the LPA.

Due to the sensitivities of the site and the confidential nature of the documents, the proposal is not published on the public access portal.

The Parish Council are a statutory consultee in the planning process.

The Agent for the application has advised that a virtual meeting would likely be the most efficient way of presenting the proposals and providing a question/answer session.

04/281.2.2 BMPC letter of complaint sent to HDC Managing Director Mrs Joanne Lancaster. – further reply received which PC still consider unsatisfactory.

**04/281.2.3 Tree removal. 20/02537/FUL | Erection of 2 no Dwellings: - 2no 4 bed dwellings (semi-detached) | Land South West Of Harrowden High Street Brington
Erection of 2 no Dwellings: - 2no 4 bed dwellings (semi-detached) - Land South West Of Harrowden High Street Brington**

The bus shelter issue. Latest planning update and trees issue, Cllr G Rule

04/281.2.4 Future of base at RAF Molesworth: In relation to 22/00194/REM (RAF Molesworth – Approval of matters reserved from 19/02509/OUT), the Agent has asked HDC Planning officer to ascertain whether any of the following dates would work for an online briefing with the Parish Council:

- Monday 25th April
- Tuesday 26th April
- Wednesday 27th April

04/282 Finance – Budget Reports

04/282.1 To note that The National Association of Local Councils (NALC) has published the Joint Panel on Accountability and Governance (JPAG) 2022 edition of the *Practitioners' Guide*.

The 2022 edition of the guide has made updates to section five on the non-statutory guidance for clerks and responsible financial officers.

This section leads councils to prepare and take their AGAR and its supporting papers to the council and then get through the internal and external audit process.

JPAG is responsible for issuing proper practices about the governance and accounts of smaller authorities.

04/282.2 THE GENERAL POWER OF COMPETENCE to be adopted at May's Annual meeting

04/282.3 A quote to tidy up the footpath between Brington High Street and the Church received. To discuss way forward

04/282.4 To Note Year End Budget Reports

As on 24 Mar 22			
Brington & Molesworth PC:			
Business current			£1,950.00
Community a/c			£23,612.67
		Total	£25,562.67

- **Bank Balances to 31 March 2022**
- **Bank Reconciliation to 31 March 2022**
- **Income against Expenditure to 31 March 2022**

04/282.5 To approve Annual Governance and Accountability Return 2021.22 Form 3

04/282.5.1 To Approve Annual Governance Statement 2021/22

04/282.5.2 To Approve Accounting Statements 2021.22

04/282.6 To review the number of PC bank accounts, report by Cllr G Rule

04/282.7 To consider a request for financial support towards the Queens Platinum Jubilee

04/282.8 To Approve 20 April 2022 Payments for Sanction:

Date	Cheque / Reference no.	Date chq cleared the PC a/c	Payee	Description	for acc purpose only	Receipts	Payments	Balance
01/04/22								
20.04.2022	BACS		Molesworth Village Hall	Hall hire 10 March for NP and 16 March for the PC meeting			£ 40.00	£25,807.85
20.04.2022	BACS		Kompan Let's Play	Annual Inspection MUGA			£ 234.00	£25,573.85
20.04.2022	BACS		Wages	Wages			£ 401.66	£25,172.19
20.04.2022	BACS		NEST	Pensions			£ 33.82	£25,138.37
20.04.2022	BACS		All Saints Brington	Contribution towards the upkeep of the public spaces			£ 80.00	£25,058.37
20.04.2022	BACS		St Peter's Church, Molesworth	Contribution towards the upkeep of the public spaces			£ 80.00	£24,978.37
20.04.2022	BACS		Expenses	Expenses			£ 17.00	£24,961.37
20.04.2022	BACS		CAPALC	Membership renewal including Data protection officer			£ 288.18	£24,673.19
								£24,673.19
						£0.00	£1,174.66	

04/282.9 To review Assets – Bus shelter insured value is £1,000 and replacement value for 2022.23 Financial Year, but to replace it would cost circa £5K + VAT.

It was agreed to repair the Notice Board, update.

04/282.10 Internal Auditor report and advice for 2020.21, confirm that issues raised have been address To consider Donations Policy – outstanding

04/282.11 To consider re-carving of the names on Brington and Molesworth War Memorial, consider applying for funding via War Memorial Trust, Cllr C Palmann to report

04/283 CIL report

CIL report as at 31 Mar 2022:

Date	Payee	Planning Ref No.	Description	Receipt	Balance	Expenditure	Committed Expenditure										
28/04/2015	HDC		CIL Apr15/Sep15	£ 4,666.26													
27/10/2015	HDC		CIL Oct15/Mar16	£ 9,332.51													
26/04/2016	HDC		CIL Apr16/Sep16	£ 5,935.77													
			Total:		£ 19,934.54	£ 3,000.00											
			as at 31 Dec 18		£ 16,934.54												
			As at 4 Apr 19		£ 16,934.54	£ 1,500.00											
06/02/2020			As at 31 Mar 2020		£ 15,434.54	£ 1,899.67											
2020/2021			As at 1 April 2020		£ 13,534.87												
01/10/2020					£ 13,534.87	£ 5,760.00											
10/12/2020					£ 7,774.87	£ 5,000.00											
			As at 31 Mar 2021		£ 2,774.87												
2021/2022																	
	HDC		CIL Oct 20 to Mar 21	£ 8,867.82	£ 11,642.69												
07/07/2021					£ 8,616.29	£ 3,026.40											
				£15,107.03	£ 23,723.32												
					£ 22,723.32	£1,000.00											
					£ 17,203.32	£ 5,520.00											
					£ 12,853.32	£ 4,350.00											

Additionally: The notification received from HDC on 13 April 2022 regarding new funds to be received for

- Hannah Homes – Last Payment due March / April 2022 £ 5,035.68**

Planning Number		Amount
19/01743/FUL		5035.68
		£ 5,035.68

04/284 Website - The domain bringtonandmolesworthparishcouncil.com – issues raised, the emails not working Cllr S Foulds

04/285 Monthly input for the local magazine, Cllr A Claridge

04/286 M.U.G.A and its legal status (matter brought up by Internal Auditor)

To note MUGA accounts balances as on 31 March 22:

As on 24 Mar 22			
Brington & Molesworth PC MUGA:			
Community a/c			348.78
Business Money Manager a/c			1589.95
		Total	1938.73

Year End Reconciliation:

Account Balance @ 31/03/22	
MUGA Business Money Manager a/c 61399020	£1,589.95
MUGA Community a/c 61399004	£348.78
Total:	£1,938.73
Unpresented cheque/s	
Total unpresented cheques	£0.00
Net Balance @ 31/03/22 (excl. unpresented cheques)	£1,938.73
Cashbook	
Opening Balance 01/04/2021	£1,812.57
Add receipts to date	£150.16
Less payments to date	£24.00
Balance as per Cash Book at 31/03/22	£1,938.73

04/287 Highways and Maintenance

'No Mow May' notification received from County Council.

1. Update on the 2nd SAM (Solar Powered) plus Solar unit
2. The feasibility report issued by CCC approved by PC, contribution of £3,000.00 agreed towards the application for the Local Highway Improvement scheme to **Reduce the speed of vehicles entering Brington village at both the top and bottom of the village** - CCC Highways Initiative Funding bid: To note that LHI Bid has been successful. The speed limit will be reduced to 30mph near Hill Place.
3. An update on the issues within Brington High Street and Hill Place - Local Highways officer confirmed that:
 Arrange cleansing of the pipe from the High Street end of Church Lane to the open section midway down the lane. COMPLETION BY 07/02/22 – not done as at 16 March 22
 Arrange cleansing of High Street gullies southward from Church Lane to the point where the system becomes an Anglian Water surface water sewer. COMPLETION BY 07/02/22 – not done as at 16 March 22

04/288 Footpaths and Bridleways

04/289 The defibrillators, update by Cllr G Rule

04/290 Training: view and book training via www.bookwhen.com/capalc

04/291 Venue and dates for the PC Meetings in 2022

04/292 Correspondence

The National Association of Local Councils (NALC) has a committee specifically dedicated to smaller local councils — these are defined for this purpose as councils with an electorate under 6,000.

The members who serve on this committee all come from small local councils themselves.

NALC would like to hear from Parish Councils on the issues they would wish NALC to address that are specific to small councils. Are there any specific issues you would like that NALC committee to feed into NALC's online events, main committee meetings or national network sessions which BPC would find particularly useful and/or is there a particular issue our Parish Council thinks NALC should be lobbying government about which NALC aren't currently?

The NALC Smaller Councils Committee has been considering the following subjects:

- *practice regarding planning consultations*
- *carbon literacy*
- *identifying future membership needs for advice/guidance and providing feedback/input on NALC services*
- *practical issues arising from small councils having limited capacity*
- *sharing good practice, supporting NALC campaigns/big themes and helping develop the evidence base including through surveys*
- *improving good governance*
- *increasing take-up of the Local Council Award Scheme and Certificate In Local Council Administration (CILCA) accreditation for Clerks*

Response Deadline on this topic: to policycomms@nalc.gov.uk by 30 April 2022.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960

04/293.1 To consider overtime worked in 2021.22

04/293.2 To set a yearly appraisal date

04/294 Councillors' questions/items for information only

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

04/295 Date of the next meeting:

- **Annual Parish Council Meeting** This scheduled for Wed 18th May (following the Assembly) and is the first Parish Council meeting of the new Council year and this year it follows on from the local elections. At this meeting we elect the Chair and Vice Chair for the year confirm the membership of Committees and Advisory Groups.
- **Annual Parish Assembly** this is a meeting for residents of the village where we present our annual report and give local groups and elected representatives the chance to present what they have been doing over the last year. A date for the Assembly to be agreed Wed 18th May 2022 at 7pm

Signed (Clerk) *Ramune Mimiene*

Date: 13 April 2022