

BRINGTON & MOLESWORTH PARISH COUNCIL

CHAIRMAN: Chris Palmann

Clerk to the Council: -
Ms Ramune Mimiene

Clerk@bringtonmolesworth-pc.gov.uk
<https://bringtonmolesworth-pc.gov.uk>

12 May 2022

Dear Member,

You are hereby summoned to attend the **ANNUAL Parish Council Meeting** which will be held on **Wednesday 18 May 2022** at Molesworth Village Hall following the Annual Assembly

to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

05/01 To Elect a Chairman and the Chairman to declare Acceptance of Office

05/02 Elect a Vice Chairman

05/03 To Receive Apologies and Reasons for Non Attendance

05/04 Declarations of Interests for Members (Disclosable Pecuniary Interests)

05/05 To Receive and Approve the Parish Council Meeting Minutes 20 April 2022

05/06 Matters Arising from those Minutes (and not being dealt with elsewhere in this Agenda)

05/07 To Note Elections results

The form which needs to be sent by individual councillor separately, please fill it in and email to elections@huntingdonshire.gov.uk by Friday 3 June 2022.

05/08 Councillors to sign their Acceptance of office and sign their agreement to abide by the New Code of Conduct approved in April 2022

05/09 County and District Councillors reports

05/10 To Consider and Approve a new BMPC policy for Interacting with Developers

05/11 To Approve GPC¹ as PC and the Clerk meet the Criteria

05/12 A Neighbourhood Plan for Brington & Molesworth, update by Cllrs Ted Walmsley and Gary Rule www.bringtonmolesworth-pc.gov.uk

05/13 Flood Action Group for Brington & Molesworth, update by Councillors Ted Walmsley and Gary Rule

05/14 New Planning and Tree Works Applications

05/14.1 To Consider and Approve the Planning Committee, and their Terms of Reference

05/14.2 Full planning application for the erection of 3 dwellings, parking, landscaping and associated works Site Address: Land At Hill Place And The Green Brington Reference: 22/00951/FUL – extension granted by HDC till 16th Jun 2022

¹ General Power of Competence

From previous meetings:

05/14.3 Approval of all reserved matters (Access, Appearance, Landscaping, Layout and Scale) from 19/02509/OUT Site Address: Mast South West Of Building 401 RAF Molesworth High Street Reference: 22/00194/REM

- **Monday 25th April – The presentation/Q&A attended by Cllr GR and the Clerk**

Presentation attended on 25th April 2022 and planning recommendations submitted accordingly.

05/14.4 Issues at Brington Gorse, update

05/15 Finance – Budget Reports

05/15.1 HDC confirmed on 27 April 2022 that Precept of £9,693.00 for 2022.23 is about to reach BMPC account

05/15.2 To review and approve Insurance cover for £665.09, renewal date 1 Jun 2022

05/15.3 To consider Grant request received from Scouts on 5th May 2022

05/15.4 To Note Budget Reports to the end of April 2022:

As on 24 April 22			
Brington & Molesworth PC:			
Business current			£1,200.36
Community a/c			£23,612.67
		Total	£24,813.03

- **Bank Balances to 30 Apr 2022**
- **Bank Reconciliation to 30 Apr 2022**
- **Income against Expenditure to 30 Apr 2022**

05/15.5 To review the number of PC bank accounts, report by Cllr G Rule

05/15.6 To Approve 18 May 2022 Payments for Sanction:

Date	Cheque / Reference no.	Date chq cleared the PC a/c	Payee	Description	for acc purpose only	Receipts	Payments	Balance
May-22								
18.05.2022	BACS		Wages	Wages including PAYE			£330.60	£24,059.81
18.05.2022	BACS		NEST	Pensions			£27.84	£24,031.97
18.05.2022	BACS		Expenses	Expenses			£17.00	£24,014.97
18.05.2022	BACS		Simon Foulds	Repair parts for the Notice Board, Molesworth			£99.80	£23,915.17
18.05.2022	BACS		Zurich	PC Insurance cover 01/06/22 - 31/05/23			£665.09	£23,250.08
18.05.2022	BACS		Kompan	MUGA Annual Inspection			£234.00	£23,016.08
18.05.2022	BACS		AskIT	Internet security renewal expiry 7/4/2023			£33.91	£22,982.17
								£22,982.17
						£0.00	£1,408.24	

05/15.7 To review Assets – Bus shelter insured value is £1,000 and replacement value for 2022.23 Financial Year, but to replace it would cost circa £5K + VAT. To amend Asset Register.

05/15.8 To consider re-carving of the names on Brington and Molesworth War Memorial, consider applying for funding via War Memorial Trust, Cllr C Palmann to report

05/16 CIL report

CIL report as at 30 April 2022:

Date	Payee	Planning Ref No.	Description	Receipt	Balance	Expenditure	Committed Expenditure										
28/04/2015	HDC		CIL Apr15/Sep15	£ 4,666.26													
27/10/2015	HDC		CIL Oct15/Mar16	£ 9,332.51													
26/04/2016	HDC		CIL Apr16/Sep16	£ 5,935.77													
			Total:		£ 19,934.54	£ 3,000.00											
			as at 31 Dec 18		£ 16,934.54												
			As at 4 Apr 19		£ 16,934.54	£ 1,500.00											
06/02/2020					£ 15,434.54	£ 1,899.67											
			As at 31 Mar 2020														
			As at 1 April 2020		£ 13,534.87												
01/10/2020					£ 13,534.87	£ 5,760.00											
10/12/2020					£ 7,774.87	£ 5,000.00											
			As at 31 Mar 2021		£ 2,774.87												
2021/2022																	
	HDC		CIL Oct 20 to Mar 21	£ 8,867.82	£ 11,642.69												
07/07/2021					£ 8,616.29	£ 3,026.40											
				£15,107.03	£ 23,723.32												
					£ 22,723.32	£1,000.00											
					£ 17,203.32	£ 5,520.00											
					£ 12,853.32	£ 4,350.00											

Reported in CIL report due 31st Dec 2016
 Reported in CIL report due 31st Dec 2016
 Reported in CIL report due 31st Dec 2017
 Spent Dec 18 - Contribution towards school project
 Apr 19: Contribution to St Leonard's Day care Pre-School re replacing the playground flooring
 Feb 20: The Pond Area project
 Community Heartbeat x 2 Defibrillators
 Lap tops for kids Primary School - The Grant payment now made
 Funds of £8,867.82 received in Apr 21
 Messagemaker Displays - Vehicle Activated Speed sign x 1 (Gross £3,026.40 of which £504.40 VAT - PC will claim that back) NET 2,522.00
 Funds of £15,107.03 Received Oct 2021
 £1K for the MVAS poles installed by Cambridgeshire CC Highways
 Molesworth VH Roof repairs - GROSS £5,520.00
 2nd MVAS Display - Gross £3,625.00 + £725.00 VAT = total £4,350.00

Additionally: The notification received from HDC on 13 April 2022 regarding new funds to be received for

Hannah Homes – Last Payment due March / April 2022 £ 5,035.68 – awaiting the funds transfer

Planning Number	Amount
19/01743/FUL	5035.68
	£ 5,035.68

05/17 New Website - <https://bringtonmolesworth-pc.gov.uk>

05/18 Monthly input for the local magazine, Cllr A Claridge

05/19 M.U.G.A

Risk Assessment carried out on 21 April 2022, the findings are very low or low Risk only, points to review and schedule remedial works to resolve

To note MUGA accounts balances as on 24 Apr 22:

As on 24 Apr 22			
<u>Brington & Molesworth PC MUGA:</u>			
Community a/c			390.78
Business Money Manager a/c			1590.02
		Total	1980.8

05/20 Highways and Maintenance

05/20.1 To note and complete: Cambridgeshire County Council Highway Maintenance Service Review - Local Highway Officers - Online Survey. The survey will run until at least 16 May 2022. We anticipate that it will take approximately 15 minutes to complete. The survey is available via the links below.

<https://www.smartsurvey.co.uk/s/2D2Z3V/>

05/20.2 Local Highways Improvement 2022/23 – Outcome - BMPC confirmed that we have allowed for the third party funding in this case £2,655.09 which PC have agreed at previous parish council meeting

Brington & Molesworth Parish Council Brington Road Speed reduction

Signs / Lines - Extend the current 30 mph limit on the Northern end of the village from Manor Farm for

approximately 250m. In addition create two 400m 40 mph buffer zones. 1. At the Northern entrance into Brington which will see Glebe Farm situated inside the new 40 mph buffer zone. 2. At the Southern entrance into Brington. New posts, road markings, terminal/repeater signs and village gateways at the 2 entrances into Brington.

05/20.3 Outstanding issues:

1. Update on the 2nd SAM (Solar Powered) plus Solar unit
2. The feasibility report issued by CCC approved by PC, contribution of £3,000.00 agreed towards the application for the Local Highway Improvement scheme to **Reduce the speed of vehicles entering Brington village at both the top and bottom of the village** - CCC Highways Initiative Funding bid: To note that LHI Bid has been successful. The speed limit will be reduced to 30mph near Hill Place.
3. An update on the issues within Brington High Street and Hill Place - Local Highways officer confirmed that:

Arrange cleansing of the pipe from the High Street end of Church Lane to the open section midway down the lane.

Arrange cleansing of High Street gullies southward from Church Lane to the point where the system becomes an Anglian Water surface water sewer.

05/21 Footpaths and Bridleways

05/22 The defibrillators, update by Cllr G Rule

05/23 Training: view and book training via www.bookwhen.com/capalc

05/24 Venue and dates for the PC Meetings

05/25 Correspondence

05/26 To Approve Policies:

05/25.1 To Review the PC Standing Orders and to note newly adopted Code of Conduct (Apr 2022)

A detailed explanation on Code of Conduct additions to the Standing Orders now downloaded and attached FYI:

NALC - Legal Topic Notes

Friday, 06 May 2022

NALC has updated Legal Topic Note (LTN) 80 on members' conduct and the registration and disclosure of their interests (England).

In addition to a general refresh and removing gendered terms, the update takes into account the 2019 Committee for Standards in Public Life report on local government ethical standards, the 2020 LGA code of conduct and the March 2022 government response to the CoSIPL report and recommendations.

05/25.2 To Review PC Financial Regulations

05/25.3 To Review Risk Assessment and Risk Register/ Management Policy

05/25.4 To Note the newly created Parish Council Assets List

05/25.5 To Note Complaints procedure

05/25.6 To Note H&S Policy

05/25.7 To Note Equal Opportunities

05/25.8 To Note Disciplinary + Grievance Procedure

05/25.9 To Note Publication Scheme

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960

05/27 To report on the yearly appraisal date and implement the recommendations

05/28 Councillors' questions/Items for information only

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

05/29 Date of the next meeting: 15 Jun 2022 at 7.15pm, venue to be confirmed

Signed (Clerk) *Ramune Mimiene*

Date: 12 May 2022