

BRINGTON & MOLESWORTH PARISH COUNCIL

CHAIRMAN: David Fryatt

Clerk to the Council: -
Ms Ramune Mimiene

Clerk@bringtonmolesworth-pc.gov.uk
<https://bringtonmolesworth-pc.gov.uk>

15 May 2025

Dear Member,

You are hereby summoned to attend the **Annual Parish Council Meeting** which will be held on **Wednesday 21 May 2025 after Annual Assembly at Molesworth Village Hall**

to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

05/001 Elect a chair and chair to sign acceptance of office form

05/002 Elect a vice chair

05/003 To Receive and Approve Apologies and Reasons for Non Attendance

05/004 Consider Co-option to fill one Vacancy on the Council

05/005 To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda

To receive written requests for the new Disclosable Pecuniary interest dispensations

05/006 To Receive and Approve the Parish Council Meeting Minutes 16 April 2025

05/007 Matters Arising from those Minutes (and not being dealt with elsewhere in this Agenda)

05/008 County and District Councillors reports

05/009 Planning

05/009.1 Call for sites

Additional Sites Sustainability Appraisal will be available for you to view and comment between the following dates: Start date: 23/04/25 10:00 End date: 04/06/25 23:59 Please select the following link to view this event: <https://consult.huntingdonshire.gov.uk/kse/event/38344>

Additional Sites Land Availability Assessments will be available for you to view and comment between the following dates: Start date: 23/04/25 10:00 End date: 04/06/25 23:59 Please select the following link to view this event: <https://consult.huntingdonshire.gov.uk/kse/event/38343>

An additional site has been put forward through the Ongoing Call for Sites process. This is: Brington and Molesworth 4: Land at High Street, Brington

Call for Sites: Brington and Molesworth 4: Land at High Street, Brington - this Call For Site has been **withdrawn** and therefore no need for a public meeting.

<https://consult.huntingdonshire.gov.uk/kse/event/38343/peoplesubmissions/section/s17386077585421?consultation=s17386164632401>

HDC confirmed that the site will remain in the document until the end of the consultation period but once HDC review comments they will note in the 'updates after initial assessment' box that the site promoter

has withdrawn the site stating it is no longer available.

05/009.2 Planning Inspectorate APP/H0520/C/23/3322025: Land South of Hill Place PE28 5BP - the Inspector upheld the appeal against the Enforcement Notice but dismissed the appeal against the HDC refusal for the three houses and the flood protection scheme. Planning Appeal - Three Houses and Flood Protection Works at Land North of The Green, Brington, a copy of the letter sent to residents, been shared with PC

Planning Inspectorate Appeal Decisions: Hill Place

We finally have decisions in regards the following:

- Appeal Decision Ref: APP/H0520/W/24/3346741 - Land south of Hill Place PE28 5QB - Three Houses. Issued - 28th April 2025 - Appeal is Dismissed
- Appeal Decision Ref: APP/H0520/C/23/3322025 - Land south of Hill Place - Appeal of enforcement notice - Issued 22nd April 2025 - Enforcement notice is varied, but upheld.

05/009.3 Lorry Park - 19-01521-FUL Land North West of 2 Thrapston Road Catworth - Old Thrapston Road, near Brinton Gorse.

05/009.4 The Barn (22/0209/ENOTH) - Brington Enforcement Update requested from HDC

05/009.5 To note the Breach of Planning Consent 20/02537/FUL - Land South of Harrowden - 20/02537/FUL and 23/80414/COND

Planning Enforcement Case 25/00031/ENBOC

Breach of condition 8 (Surface Water Run Off during construction) of 20/02537/FUL Land North Of Electricity Sub Station, High Street, Brington

05/009.5 Hannah Court and Church Brother Close – still ongoing. Enforcement REF: 20/00349/ENBOC

05/010 CIL – update

			£ 16,684.74				£ 9,007.99	spent in 2023.24		
2024.25										
20.6.24				£ 1,380.48			Autospeed Ltd			
20.6.24				£ 911.28			DHF Products Ltd			
			£ 14,392.98							

Additionally, the notification received from HDC re: the first CIL¹ payment for the two houses - Land South of Harrowden, i.e. next to the sub-station

Brington & Molesworth			
Planning Number		Amount	
20/02537/FUL		£ 1,475.54	
		£ 1,475.54	

¹ Under the Community Infrastructure Levy Regulations 2010 (as amended) Huntingdonshire District Council, as the charging authority, is required to pass 15% of the relevant CIL receipts to the Town/Parish Council for that area or 25% in areas where a Neighbourhood Plan has been made at the time planning permission first permits the development in question - this is often referred to as the CIL "Meaningful Proportion".

Spending of the 'meaningful proportion' is the responsibility of the relevant Town/Parish Council to ensure it is spent in accordance with the Community Infrastructure Levy Regulations 2010 (as amended), Guidance can be found on our website using this link [CIL Guidance for Town and Parish Councils](#)

05/011 Finance – Budget Reports

05/011.1 To note that as agreed Cllrs AC and NB have signed the Charity Bank application form which has been posted to Charity Bank. To open the Charity Bank Easy Access Account, we need to move minimum of £10K from HSBC deposit to HSBC current.

Two deposits received from HDC at the end of April (not shown in April bank Reconciliation):

1. £12,750.00 The Parish Precept monies
2. £1,475.54 CIL Monies for Land South of Harrowden.

So currently the deposit account has £35,279.67

05/011.2 Year End Accounts and Audits

05/011.2.1 To Approve Annual Governance and Accountability Return 2024.25 Form 2

05/011.2.2 To approve Certificate of exemption

05/011.2.3 To approve Internal Auditor report 2024.25

05/011.2.4 To Approve Annual Governance Statement 2024.25

05/011.2.5 To Approve Accounting Statements 2024.25

05/011.2.6 To note Variances

05/011.2.7 To note year ended bank Rec as presented at April PC

05/011.2.8 To confirm Parish Council's Assets

05/011.2.9 To note Reserves - £12,000 general Reserve, £8,525 Earmarked and CIL £19,848

PRECEPT	£ 12,500	FIXED ASSETS	£ 95,307
GENERAL RESERVE	£ 17,640		
EARMARKED RESERVE	£ 18,000		
CIL	£ 14,393		
		C/fwd Balance	£ 35,640

05/011.3 To note April Bank Reconciliation

PC and MUGA and MG to 30 April 2025

Account Balance @ 30/04/2025

Business Current a/c (30183547)	£1,118.15
Business Money Manager a/c (01126210)	£21,054.13
A new savings account	£12,578.41
Total:	£34,750.69

Unpresented cheques (carried forward)

Unpresented cheques:

DD for the pensions

£41.62**Total Unpresented Cheques****£41.62**

Net Balance @ 30/04/25 (incl. unpresented cheques)

£34,709.07**Cash Book 01/04/2025**

Opening Balance

£35,640.54

Add receipts to date

£0.00

Less payments to date

£931.47

Balance as at 30/04/2025**£34,709.07**05/011.4 Assets 2025.26

To consider A14 fund - the new noticeboard installation

To follow up on the proposal for a bus shelter at Hill Place/High Street junction

05/011.5 To approve Insurance cover:

- 1 Year: £830.46 (including IPT)
- 3 Year (LTA): £765.61 (including IPT) – agreed 3 year deal

05/011.6 To Approve 21 May 2025 Payments For Sanction:

Date	Cheque / Reference no.	Date chq cleared the PC a/c	Payee	Description	for acc purpose only VAT no - TRANSFERS	Receipts	Payments	Balance
May-25								
21.05.25	BACS		Wages	Including PAYE including new Employer tax fee			£522.96	£34,186.11
21.05.25	BACS		Expenses	On running cost of PC			£17.00	£34,169.11
21.05.25	DD		NEST	Employer and employee			£53.22	£34,115.89
21.05.25	BACS		AskIT	Internet security Annual renewal			£17.50	£34,098.39
21.05.25	BACS		Zurich	Insurance cover 1.6.25 to 31.5.26			£765.61	£33,332.78
21.05.25	BACS		Molesworth VH	Room hire for PC meetings 18th Sep 25, 19 Feb 25 and 16 April 25			£60.00	£33,272.78
21.05.25	BACS		AutoSpeedWatch	Inv 472 - licences for the cameras at Brighton North and for Molesworth			£214.80	£33,057.98
21.05.25	BACS		Canalbs Ltd	Internal audit for 2024.25			£99.00	£32,958.98
					0.00	£0.00	£1,750.09	£32,958.98

05/012 MUGA - Monthly visual checks**05/013 Highways and Maintenance**

05/013.1 Minutes of A14 meeting week 9 and week 10 circulated to Councillors. The drop in traffic when 'No HGV' signs installed.

05/013.2 The road sign is to be replaced at T junction B660 / A14 J16.

05/013.3 Road signs B660 - National Highways informed us that there is outline approval for 'No HGV'

signs for junction 16 of A14 and the B660. There needs to be a discussion with the Base, as there are some discrepancies with the drawings as provided by RAF Molesworth.

05//013.4 CCC PFHI – Molesworth – Church Road and Brookside - update

05/014 UK Power Networks (UKPN) - Brington village – the major works

Installation of a new 33Kv power cable from Kimbolton via Catworth through Brington High Street on to RAF Molesworth. UK Power Networks propose to start in Brington on 26th July and hope to have our small road section completed by September 2025. From a Brington and Molesworth perspective the main road through the village will be dug up for two months.

The next steps for UK Power Networks is to request permits for the cable route to Cambridgeshire Highways. These will be visible on [Causeway one.network](#). UK Power Networks are looking to start excavation works in July and once they have exact dates and approved TM, letters will be posted to all residents along the route. Local Cllrs will also be notified of the project and programme of works.

25-1075 High Street, Brington - Proposed Road Closure – *consultation notification received from CCC with a note not to be publish.*

05/015 To approve Policies

05/015.1 To note the reviewed Financial Regulations – *new model approved in March 2025 Minute No 03/182*

05/015.2 To Note Standing Orders including– *as reviewed and approved in April 2025 Minute No 04/206*

05/015.3 To review Code of Conduct

05/015.4 To Review Risk Assessment - nothing to review

05/015.5 To Note Complaints procedure - nothing to review

05/015.6 To Note H&S Policy - nothing to review

05/015.7 To Note Equal Opportunities - nothing to review

05/015.8 To Note Disciplinary and Grievance Procedure - nothing to review

05/015.9 To Note Publication Scheme - nothing to review

05/015.10 To note Grants and Donations Policy and Procedure

05/015.11 To note Investment Policy

05/015.12 To note Appraisal Protocol and Policy

05/015.13 To review Management of MVAS units

05/015.14 Policy for Pre-Planning Application Meetings with Developers

05/015.15 To review Social Media Policy

05/015.16 To carry out Assets Risk Assessment

05/016 Speedwatch Report, update by Cllr Bowles

ASW Licences

05/017 Footpaths and Bridleways

05/018 Meeting Notes from Flood Group Chairs Meeting

05/019 The defibrillators, monthly update by Cllr G Rule

05/020 Venue and dates for the PC Meetings

- 2nd Wed - 11th June 2025
- No meeting in July
- 6th August 2025 at Brington Church Communal Area

05/021 Training

05/022 Correspondence

HDC would appreciate it if you could complete this online survey on behalf of your Town or Parish Council by Friday 9th May.

Here is the link:

[Huntingdonshire District Council's 2025 Assessment of Play Areas: Town and Parish Council Survey](#)

05/023 Councillors' questions/Items for information only

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

05/024 Date of the next meeting: on Wednesday 11 June 2025 at 7.15pm

Signed (Clerk) *Ramune Mimiene*

Date: 15 May 2025